

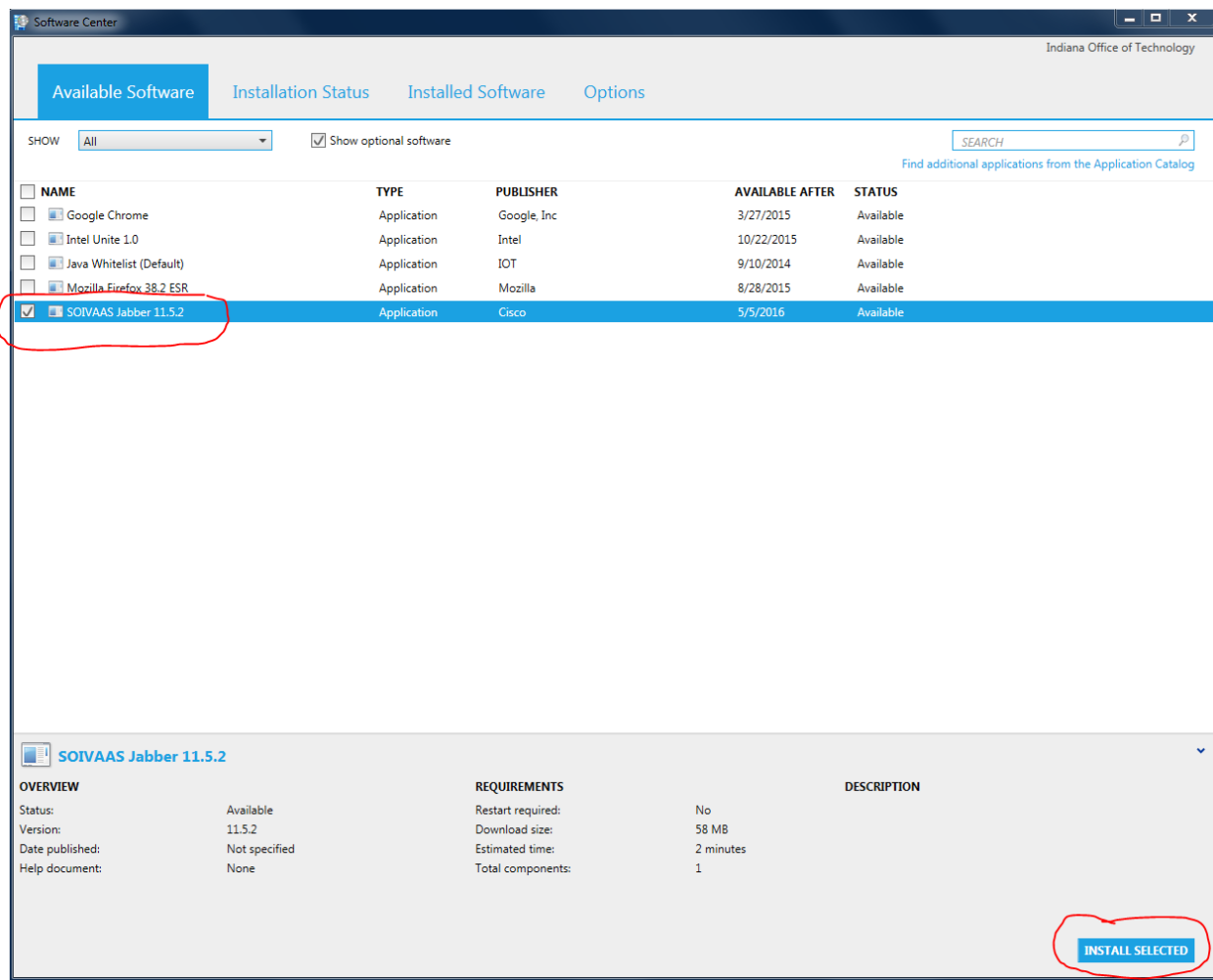
INSTALLATIONS INSTRUCTIONS

Jabber is a Unified Communications tool that will be deployed as part of the State of Indiana (Sol) Voice as a Service (VaaS) migration project.

To install Jabber on your computer...



Launch Microsoft Software Center by clicking the Start Button in the lower left corner of your screen, then click All Programs, then Microsoft System Center, then Configuration Manager, then Software Center

The following screen should launch




Make sure that SOIVAAS Jabber 11.5.2 is selected and then **click the install selected button** on the bottom right of the screen

The screen below should appear next indication that the software is being installed.

| Available Software Installation Status Installed Software Options | | | | |
|---|-------------|-----------|-----------------|--|
| SHOW All SEA Find additional | | | | |
| NAME | TYPE | PUBLISHER | AVAILABLE AFTER | STATUS |
|  SOIVAAS Jabber 11.5.2 | Application | Cisco | 5/5/2016 | Installing  |

When the installation is complete the Status should change to from “Installing” to “Installed.”

| Available Software Installation Status Installed Software Options | | | | |
|---|-------------|-----------|-----------------|-----------|
| SHOW All Find | | | | |
| NAME | TYPE | PUBLISHER | AVAILABLE AFTER | STATUS |
|  SOIVAAS Jabber 11.5.2 | Application | Cisco | 5/5/2016 | Installed |

Software Center can now be closed by clicking the red box with an X in the top right corner.

Jabber can be launched by double clicking the Jabber shortcut that should now be on your desktop or selecting Start -> All Programs -> Cisco Jabber -> Jabber.

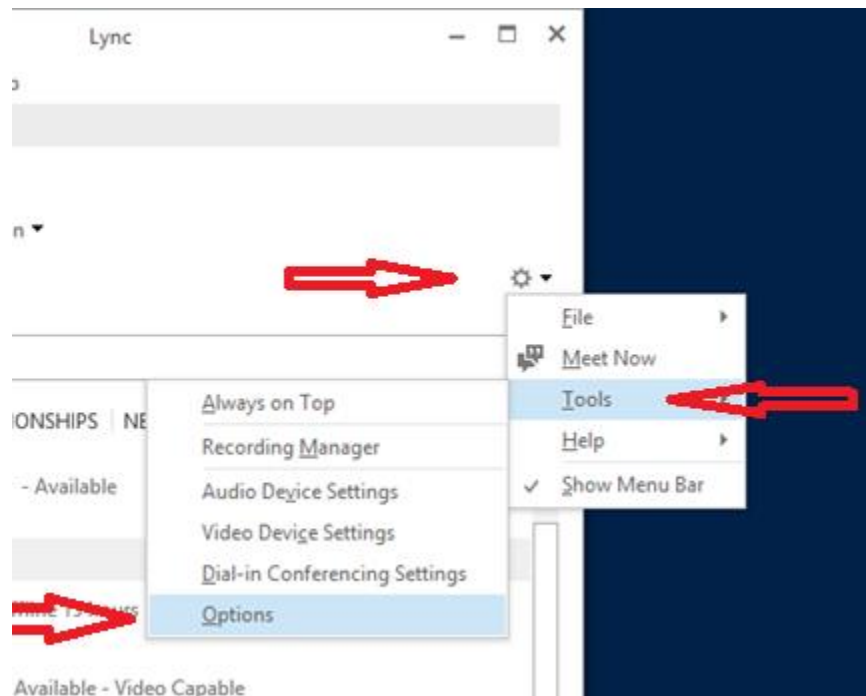
Below is what the Jabber login screen looks like.

Type your email address and your regular network login password and click Sign In.



Special Note to Lync users: For Jabber to function correctly on a machine with Lync installed, Jabber must always be launched prior to Lync. To prevent Lync from starting automatically when you log into your computer follow the steps below from within the Lync application.

Select the gear/Tools/Options



Select Personal and uncheck the "Automatically start Lync when I log on to Windows".

